



**Minutes of a meeting of Dumfries and Galloway Third Sector Forum held on Tuesday 22 February 2011, 10.30 a.m. at Holywood Trust Offices, Dumfries**

**Present:**

Sharon Ledger	AE3SF representative, <i>to item 7</i>
Diana Burton, Manager	Capability Scotland
John Pegg, Chair	Childcare Partnership
Matthew McGhie, Project Assistant	CSV Give & Take
Irene Mungall, Chief Executive	D&G Citizens Advice Service
John Scoular, Chair & Secretary	D&G Day Centre Network & D&G Ileostomy Association
Sharon Cameron, Development Officer	DG Play
Carole Williams, Development Manager	D&G Seniors Forum
Michelle McCrindle, Chief Executive Officer	Food Train
Helen McAnespie, Regional Manager	Food Train
Teresa Kerr, Staff Dev Regional Officer	Key Community Support
Jim Carruthers, Manager	Relationships Scotland
Joyce Harkness, Executive Officer	The Bridge Dumfries & Galloway
Liz Thompson, Chair	The Bridge Dumfries & Galloway
Caroline Cravens, Team Manager	The Richmond Fellowship Scotland
Morven Campbell, Project Worker	User Carer Involvement
Susan Lammin, Chair	Volunteer Action Dumfries & Galloway

**1. Welcome & Apologies**

Joyce welcomed everyone to the meeting. Apologies were received from Age Scotland, Alcohol & Drugs Support SW Scotland, Apex Scotland, Building Healthy Communities (also W3SF rep), Care Training Consortium, DG Voice, Headway Dumfries & Galloway, Holywood Trust, LGBT Youth, People's Advocacy Service, Princess Royal Trust for Carers, Scottish Pre-School Playgroups Association, Lil McWilliam, The Richmond Fellowship Scotland and Turning Point Scotland.

**2. Minute of the meeting of 21 September 2010**

The minute of the meeting was approved with the amendment of *Morven* Campbell instead of *Maureen* Campbell present for User & Carer Involvement.

**3. Matters Arising**

*Community Planning Funding Task Group (item 3)*

Joyce reported that the Task Group Action Plan had been circulated to R3SF members and local forums on 24 January.

A survey monkey had been issued about the Lead Officer role; this had only been sent to groups who received funding under Third Sector Strategic Support. It was noted that the Council was keen to commission services rather than fund them but a definition of "commissioning" was needed. A further meeting of the Task Group was scheduled for 28 February and issues from R3SF members to take to the meeting would be welcomed.

#### *D&G Third Sector Interface (item 4)*

Susan referred to the minute of the previous meeting and said that the VADG representative at two meetings of the Leadership Group & 3SF representatives had advised that there had been discussion and consideration of 3SF views, which had been understood and taken on board and matters were now moving forward positively. 3SF representatives present at the two meetings reiterated that their views had not been taken into account.

It was noted that the application packs for independent members of the Interface were available and the closing date was 25 February. Several members expressed concerns at the exclusion of paid officers of any third sector organisation, even if they were directors of another voluntary organisation.

Susan commented that her impression was that only CVS/VADG officers were ineligible to apply for Interface membership; Liz stated that this had also been her understanding, as agreed by the Leadership Group; both were unclear when the change had taken place. It was noted that this exclusion was not explicit in the draft Interface Partnership Agreement, although the Eligibility Declaration asked applicants to state:

*I am not a Board member of Annandale and Eskdale Council for Voluntary Service, Nithsdale Council for Voluntary Service, Stewartry Council for Voluntary Service, The Bridge Dumfries & Galloway, Dumfries and Galloway Volunteer Action or a paid employee of a voluntary or community organisation.*

#### **4. D&G Single Outcome Agreement**

It was noted that the SOA would be themed around the six Council priorities. There would be 2 or 3 ambitions for each priority and 2 or 3 actions for each ambition.

Members asked about the timetable and format of consultation and it was agreed that this need to be ascertained.

Joyce said that she would re-circulate the information on the Council's priorities.

**Action: The Bridge DG**

#### **5. 3SF Representation**

A paper setting out the current representation by R3SF on various groups was noted. Joyce referred to the agreement in the Statement of Intent that feedback reports would be made within two weeks after a meeting and wondered if this was realistic. Diana commented that often the minutes of a meeting were not sent out until just before the next one which delayed the feedback report.

It was agreed to make no change to the system at the moment and review the matter in June 2011.

**Action: The Bridge DG for agenda**

It was noted that Joyce had circulated the membership list of Community Planning working groups (prepared by the Compact Group) to 3SF members on 15 February. Susan commented that VADG were members of the CP Training Working Group but had not heard anything from the group in some time.

## 6. Reshaping Care for Older People/Lust for Life Proposal

Joyce updated members about the Lust for Life proposal which had been developed as a result of discussions at the Compact conference. It was noted that the Lust for Life group had made a submission to Scottish Parliament to be part of the CPP3 project, to allow older people to lobby Parliament on health issues. A decision would be known soon if the submission was successful, and 3SF members should contact Joyce for more information.

The Reshaping Care for Older People Change Fund proposal had been circulated to members, having been received late on Friday afternoon, 18 February.

Members expressed concerns that:

- this was an NHS plan, designed to meet HEAT targets and was nowhere near a partnership between the NHS, local authority and the third sector;
- “co-production” was referred to but the document had not been co-produced;
- the plan was not progressive and did not demonstrate any commitment to work with the third sector;
- there was no link to other work such as the action plan from the Demographic Working Group;
- whereas Borders had held discussions between the key partners to produce its Change Plan, this had not happened in D&G and the matter had not been discussed at the Older People’s Consultative Group.

R3SF members declined to endorse the Change Plan and agreed that the reasons would be given to Judith Proctor, NHS D&G and copied to John Burns.

**Action: The Bridge DG**

If there was no constructive response, consideration would be given to informing the national Joint Improvement Team and Shona Robertson, Minister for Public Health & Sport.

## 7. Joint Health and Wellbeing Unit

A memo from Richard Grieveson following a meeting to discuss the proposed Joint Health and Wellbeing Unit (JHWBU) was noted. The meeting had been held to address a number of issues raised by R3SF at its previous meeting.

It was noted that so far consultation had only taken place with staff affected by the change, and papers had been submitted to the Council Corporate Management Team and the Community Planning Executive Group.

R3SF members did not consider that consultation with the third sector could be considered to have taken place until answers had been given to R3SF’s questions. It was agreed to suggest that the consultation process be widened and seek further clarification on JHWBU budget proposals.

**Action: The Bridge DG**

Diana reported that she had attended a recent health & wellbeing meeting and it was noted that a request for 3SF representation on a Wellbeing Steering Group had been circulated to 3SF members on 5 November 2010. It was agreed that Diana and Joyce would liaise to clarify if this was the same group.

## Action: Capability Scotland and The Bridge DG

### 8. D&G Employability Partnership

An update paper on the D&G Employability Partnership was noted. Susan stated that VADG had recently had funding from DWP for a volunteering opportunities project stopped when the project still had 2 years to run. VADG had offered to do a certain amount without additional funding but there was a staffing issue. Irene commented on the amount of work required to support some of the trainees coming on to schemes such as Future Jobs Fund.

The paper was commended and it was noted that contact details for those involved in the Employability Partnership were at the end of the paper and members could give feedback direct.

**Action: All**

### 9. Other Business

#### *Demographic Working Group*

Michelle reported that the group had not met recently. An Action Plan was in draft form but there were issues about employability, economics and health & wellbeing still to be addressed. The Action Plan, once approved, would be embedded through the Council and NHS so that the region's population profile was always taken into account.

#### *Personalisation fund*

Successful bids to the Personalisation fund were noted. An event was being held on 25 March for the projects involved, facilitated by Progress Scotland. It was noted that The Bridge DG received all papers for the Personalisation Change Management Board and that a number of 3SF members had asked to receive these. Anyone else interested in receiving the papers should contact Joyce.

**Action: All**

#### *DG Voice Youth Matters Conference*

It was noted that DG Voice were hosting a "Youth Matters" conference in partnership with other agencies on 24th June 2011 at DG One, Dumfries. This would be an opportunity for disabled young people across Dumfries and Galloway to get together and share their views about what needs to happen to enable them to be full and equals citizens. This will feed into the new regional Youth Strategy and DG Voice hopes to develop a new Youth Forum.

### 10. W3SF Minutes

The minutes of the Wigtown 3SF were noted.

### 11. Future meeting dates

26 April, 21 June and 25 October, all at 10.30 a.m. in Dumfries